



RESIDENTIAL CONSTRUCTION SUBMITTAL CHECKLIST

NEW RESIDENTIAL / ADDITION CONSTRUCTION

- SITE PLAN:** Refer to [Residential Site Plan Guide](#)
- BUILDING PLANS:** Drawn/Drafted scale per 2015 IRC
- TRUSS / BEAM / JOIST LAYOUT AND CALCULATIONS**
- MECHANICAL / PLUMBING APPLICATION**
- WSU ENERGY CREDIT WORKSHEETS**

INTERIOR REMODELS

- FLOOR PLAN** with all rooms labeled
- BUILDING PLANS:** Drawn/Drafted scale per 2018 IRC
- BEAM CALCULATIONS** (*if applicable*)
- MECHANICAL / PLUMBING APPLICATION**
- WSU ENERGY CREDIT WORKSHEETS:** (*if applicable*)

RESIDENTIAL DECKS

- SITE PLAN:** Refer to [Residential Site Plan Guide](#)
- BUILDING PLANS:** Drawn/Drafted scale per 2015 IRC
- ELEVATION VIEW OF DECK/STAIRS**
- JOIST / BEAM CALCULATIONS** (*if applicable*)

**** Make sure to ask for [Deck Building Guide](#)****

RESIDENTIAL POOLS

- SITE PLAN:** Refer to [Residential Site Plan Guide](#)
- ENGINEERED PLANS:** (1) **MUST** be "Wet" Stamped

**** Make sure to ask for [Pool Handout](#) ****

NEW ACCESSORY POLE BUILDING

- SITE PLAN:** Refer to [Residential Site Plan Guide](#)
- ENGINEERED PLANS:** **MUST** be "Wet" Stamped
- POST LAYOUT DESIGN**
- MECHANICAL / PLUMBING APPLICATION** (*if applicable*)
- TRUSS LAYOUT AND CALCULATIONS**
- WSU ENERGY CREDIT WORKSHEETS:** (*if applicable*)

EGRESS WINDOWS

- FLOOR PLAN:** with all rooms labeled
- BUILDING PLANS:** Drawn/Drafted scale per 2018 IRC
- HEADER SIZES**
- WINDOW WELL DETAIL** (*if applicable*)

CARPORTS / LEAN-TO'S/ COVERS

- SITE PLAN:** Refer to [Residential Site Plan Guide](#)
- BUILDING PLANS:** Drawn/Drafted scale per 2018 IRC
- ELEVATION VIEW**
- JOIST / BEAM CALCULATIONS** (*if applicable*)

ADULT FAMILY HOME INSPECTION

- FLOOR PLAN** with all rooms and exits labeled

DEMO

- SITE PLAN:** Showing all structures on site and marking the structure(s) to be removed
- NOTICE OF INTENT PERMIT** from [Spokane Clean Air](#)
- SEWER** or **SEPTIC** disconnect permit (*if applicable*)

HELPFUL LINKS WHEN PREPARING YOUR CONSTRUCTION PLANS::

- 2018 International Residential Code (IRC): <https://codes.iccsafe.org/public/document/IRC2018>
- WSU Energy Credit Worksheets <http://www.energy.wsu.edu/BuildingEfficiency/EnergyCode.aspx>
- Washington State Building Code Council: <https://fortress.wa.gov/ga/apps/sbcc/Page.aspx?nid=14>
- Spokane Valley Municipal Code: <http://www.codepublishing.com/wa/spokanevalley/>

**** ASK FOR THE RESIDENTIAL CODE CONSTRUCTION HANDOUT ****